



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 20, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on February 20, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Kelsey Thomasson, Vincent Corso, Emma Gosalvez, and Gary Sinderson.

Visitors present included Darlene Confer, Romaine Naylor, Sally Houser, Carol Clark Baney, Kevin Ermol, Larry Ermol, Bill Fleegor, Joyce Shag, Robert Corman, Erica Mulburger, and Deb Burger.

County personnel present included Sue Hannegan, Lee Sheaffer, Debra Immel, Brian Querry, Thomas Martin, and Bryan Sampsel

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, February 13, 2018 Board of Commissioners' meeting.

V. PRESENTATION

- A. The Board welcomed representatives of the Hometown Hero Banner Program and the Veteran's Assistance Fund. Sally Houser of Historic Bellefonte Inc. reported that in the first year of the Hometown Hero Banner Program they exceeded their goal and sold 50 banners to be displayed in Bellefonte. The program continues to grow and this year they sold 114 banners, giving them the opportunity to present a check for \$5,000 to the Veteran's Assistance Fund (VAF). Accepting the check was Kevin Ermol, Chair of the VAF. Kevin said that all of the donated funds are kept in Centre County and so far, they have been able to help over 107 veterans in need. For those interested, non-taxable donations can be submitted by check or money order made payable to the Veteran's Assistance Fund, P.O. Box 546, Centre Hall, PA 16828.

- B. Eric Mulburger, Executive Director of the Central Pennsylvania Workforce Development Corporation (CPWDC) joined the Board to provide an update. The CPWDC receives Federal funding that passes through the Commonwealth and requires an agreement signed by a local elected official from each of the nine counties. One of the responsibilities of the CPWDC is the PA Career Link; Centre County has one of six within this region of the CPWDC. PA Career Link offers in school youth programs, assistance for adult or dislocated workers, and the out of school youth population ages 16-24. Erica provided the Board with a copy of the CPWDC budget. Federal funding has increased 9% totaling \$4.3 million this year.

VI. ACTION ITEM(S)

- A. Commissioner Higgins reported that the check of the week is to the Bellefonte Keystone Community Development Organization in the amount of \$11,381.96. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted to approve the check run in the amount of \$3,083,495.11 dated February 16, 2018
- B. Planning
 - i. Sue Hannegan requested the Board consider accepting the Pennsylvania Redevelopment Assistance Capital Grant award in the amount of \$1,500,000. Darlene Confer reported that Grange Park is now almost a year round facility and has been seeking funds to expand the equine center. The center has become the location for many top quarter horse shows in Pennsylvania and the United States. Through an RACP grant in 2011, Grange Park added an indoor arena. To meet demand in 2015, they borrowed money to build additional permanent stalls. The funding received through this RACP grant will be used to construct a metal roof structure over the 115' x 300' arena, build a connector to the large show arena, and additional infrastructure. The Grange Fair will provide the required matching funds through appraised values. Pre-construction, engineer costs, and cash the total cost is \$3 million and no County funds will be used for the project. The Commissioners thanked representatives who helped release funds for this project which will bring millions of dollars to the local economy.
 - ii. Execution of documents required for the submittal of the formal application to accept the Redevelopment Assistance Capital Program (RACP) funding for the Centre County Grange Park Equine Center project. The grant award is in the amount of \$1,500,000 – Dept. 151.
 - iii. Resolution 4 of 2018 – Authorizing the filing of the application for the Redevelopment Assistance Capital Program Funds in the amount of \$1,500,000 for the Centre County Grange Park Equine Center.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the execution of documents required for submittal of the formal application to accept the RACP funding and adopt Resolution 4 of 2018.

- C. Prothonotary – Debra Immel requested the Board consider a contract renewal with Daniel McGee, Esquire, of Delafield, McGee & Jones, P.C. to serve as Solicitor for the period of January 1, 2018 through December 31, 2018. Legal services rendered shall be charged at a rate of \$125 per hour, not to exceed \$7,500.00 – Dept. 223.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Daniel McGee, Esquire to next week's Consent Agenda.

D. Facilities Management

- i. Lee Sheaffer presented a contract with Berkshire Systems Group, Inc. for the testing of the fire alarm and sprinkler system in the Temple Court Building and the Courthouse Annex. The contract total is \$4,920 for the period of January 1, 2018 through December 31, 2020 – Dept. 161.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with *Berkshire Systems Group, Inc.* to next week's Consent Agenda.

- ii. Lee requested that the Board consider a proposal from Wizzards Janitorial Systems, Inc. for the temporary cleaning of the Courthouse and the Temple Court Building. The contract is estimated for 90 hours per week totaling \$2,205 – Dept. 161.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the proposal from Wizzards Janitorial Systems, Inc.

E. Finance

- i. Tom Martin presented a contract renewal with WIT, Inc. for QlikView software maintenance. The Contract total is \$7,668.01 for the period of April 1, 2018 through March 31, 2019 – Dept. 113.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with WIT, Inc. to next week's Consent Agenda.

- ii. Tom requested the Board approve the submission of the 2017 Report of County Liquid Fuels Tax Fund to PennDOT. Six projects were completed totaling \$109,269 and four projects that are encumbered for \$120,000 – Dept. 113.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the submission of the 2017 Report.

F. Human Services

- i. Natalie Corman presented an agreement with Nittany Mall to allow the Office of Aging, MH/ID/EI, Adult Services, Transportation, and Veterans Affairs to participate in the 29th Annual Adult Health and Lifestyle Expo on Thursday, May 17, 2018. The total cost is \$350 for seven tables – Dept. 561.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the agreement with Nittany Mall to next week's Consent Agenda.

- ii. Natalie requested that the Board approve a letter of support for Skills of Central PA's application for the Rural Health Network Development Planning Grant through the U.S. Department of Health and Human Services Health Resources Services Administration – Dept. 561.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted approve the letter of support for Skills of Central PA.

VII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve Consent Agenda items A-E.

A. Planning

- i. Resolution No. 3 of 2018 – Accepting and adopting the Recreation Chapter of the Centre County Comprehensive Plan Phase II Implementation Strategies – Dept. 151.

- B. District Attorney – Contract with Secomba GmbH for the use of BoxCryptor software for the encryption and security of file transfers. The contract total is \$570 for the period of January 19, 2018 through January 18, 2019 – Dept. 221.

- C. Register of Wills – Contract renewal with John R. Miller III, Esquire to serve as Solicitor for the period of January 1, 2018 through December 31, 2018. The annual retainer for general advice is \$1,000 and the rate for specific legal matters is \$175 per hour plus out of pocket costs such as filing fees, duplication fees, court reporter fees or transcripts, billed at cost– Dept. 224.

D. Children and Youth Services

- i. Contract renewal with Bethesda Lutheran Services dba Bethesda Children's Home to provide residential services for dependent/delinquent youth. The contract total is \$62,000 which is funded as follows: State \$49,600 and County \$12,400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- ii. Contract renewal with Adelphoi Village, Inc. to provide foster care and residential services for dependent/delinquent youth. The contract total is \$105,000 which is funded as follows: State \$84,000 and County \$21,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- iii. Contract renewal with Clearfield County Children Youth and Family Services to provide foster care serviced for dependent/delinquent youth. The contract total is \$10,250 which is funded as follows: State \$8,200 and County \$2,050 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

- iv. Contract renewal with Keystone Adolescent Center, Inc. to provide foster and residential care services for dependent/delinquent youth. The contract total is \$56,000 which is funded as follows: State \$44,800 and County \$11,200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 - v. Agreement with George Jr. Republic in PA to provide residential services for dependent/delinquent youth. The contract total is \$225,000 which is funded as follows: State \$135,000 and County \$90,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 - vi. Agreement with Bethany Christian Services of Central PA to provide foster care services for dependent/delinquent youth. The contract total is \$85,000 which is funded as follows: State \$68,000 and County \$17,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 - vii. Agreement with Gateway Health Plan, LP to provide coordination of care. There is no cost for this contract for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 - viii. Contract Renewal with The Bair Foundation to provide foster care services for dependent/delinquent youth. The contract total is \$22,500 which is funded as follows: State \$18,000 and County \$4,500 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 - ix. Contract renewal with Children's Aid Society of Clearfield to provide foster care services for dependent/delinquent youth. The contract total is \$25,500 which is funded as follows: State \$20,400 and County \$5,100 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 - x. Contract renewal with Premier Biotech for drug testing and laboratory services. The contract total is \$7,000 which is funded as follows: State \$5,600 and County \$1,400 for the period of January 1, 2018 through December 31, 2018 – Dept. 511.
- E. Commissioners– Grant agreement between the Central Pennsylvania Workforce Development Corporation (CPWDC) and the Pennsylvania Department of Labor and Industry which will allow the CPWDC to receive grant funding from the Commonwealth for the period of July 1, 2018 through June 30, 2021 – Dept. 111.

VIII. DISCUSSION ITEMS

Commissioner Higgins welcomed Dana Ray of Dana M. Ray Consulting, the newest tenant at SpringBoard. Dana looks for what motivates and drives us to contribute in the world. Dana is grateful to SpringBoard to provide her a space to grow her work regionally and nationally.

IX. C-NET REQUESTS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve a bulletin board Message for the 2018 Seedling Sale.

X. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,706 registered voters in Centre County. The precinct of the week is #76 Snow Shoe with 707 registered voters. In the November election, they had 204 ballots cast for a 28.85% voter turnout.

Reviewing the Congressional Redistricting, Commissioner Dershem provided an official look at Congressional District number 12 and 15. In the new District 12 will be Ferguson Township, State College Borough, College Township, Harris Township, Potter Township, Centre Hall, Gregg, Penn, Haines and Miles. At this time, it appears that Halfmoon Township may be split in half between the two Districts. Commissioner Pipe reassured citizens that the Board will do their best to educate them.

B. Announcements

- XI. Margaret reported that the Board would meet in executive session following this meeting.

XII. PUBLIC MEETING SCHEDULE

Tuesday, February 20, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, February 22, 2018

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, February 27, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 1, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, March 6, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 8, 2018

Prison Board of Inspectors – 8:00 AM – Centre County Correctional Facility

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XIII. ELECTION ANNOUNCEMENTS

Tuesday, February 27, 2018

First day to circulate and file nomination petitions for congressional candidates.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions for non-congressional candidates.

Tuesday, March 20, 2018

Last day to circulate and file nomination petitions for congressional candidates.

XIV. QUESTIONS FROM THE PRESS

- XV. On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to move into executive session at 10:56 AM. The meeting was adjourned at 11:06 AM.

ATTEST:

Margaret N. Gray
Administrator